

Grant Conditions

1. The project applicant must accept the Grant within six weeks of the date of the Grant Award Letter from Ineke Feitz Stichting. If this confirmation is not provided by email to postbus@inekefeitzstichting.nl, the Grant will expire.
2. By accepting the Grant, the Grantee agrees with these Grant Conditions.
3. A commitment to award a Grant will expire if a payment is not requested from Ineke Feitz Stichting within one year after the date of the Grant Award Letter. Unless after prior consultation and written consent of the Ineke Feitz Stichting.
4. A Grant will similarly expire, in whole or in part, if the full Grant is not requested within three years after the date of the Grant Award Letter. Unless after prior consultation and written consent of the Ineke Feitz Stichting.
5. A Grant expires moreover, in whole or in part, if the project applicant no longer satisfies these Grant Conditions.
6. A Grant also expires, in whole or in part, when the project for which funding has been granted does not proceed, or only partially, or when the scope of the project changes during its execution. Unless after prior consultation and written consent of the Ineke Feitz Stichting.
7. A Grant also expires, in whole or in part, if in the opinion of the board of Ineke Feitz Stichting, the financial reporting for the project fails to comply with commonly accepted practices.
8. A Grant expires in part when it appears that the Grant awarded to a project is not needed in full.
9. All payments from Ineke Feitz Stichting take place on substantiated payment requests from the project applicant. Payment requests directed to Ineke Feitz Stichting (pdf scan on your organisation's letterhead with authorised signature) must reference project number Ineke Feitz Stichting uses, together with the requested sum and bank details of the project applicant.
10. The project applicant must allow for a payment period of around six weeks.
11. In the case of a one-time Grant, Ineke Feitz Stichting will in the first instance pay a maximum of 90% of the Grant awarded. The remaining 10% of the funding will be paid on receipt of the related payment request and a substantive and financial End of Grant Report for the project.
12. For the purpose of payments for projects extending over a number of years, the project applicant should submit a payment schedule. On acceptance of this payment schedule by Ineke Feitz Stichting, the Grant will be paid in instalments on the basis of interim reports for the project.
13. After a project is finished the final narrative and financial report have to be submitted to Ineke Feitz Stichting within 13 weeks.
14. Ineke Feitz Stichting may at any time request an external (chartered) accountant to conduct an audit regarding the utilisation of payments made by it to a project. In such a case, the project applicant shall cooperate fully and provide all information requested to facilitate the smooth and efficient execution of such an audit. In the event of poor management of payments made by Ineke Feitz Stichting, the latter has the right to charge the costs of such an audit to the project applicant.
15. **All correspondence** including payment requests, should reference the Ineke Feitz Stichting project number and be sent to:

postbus@inekefeitzstichting.nl
16. Ineke Feitz Stichting declares that all details provided relating to the project applicant will be treated confidentially and will only be used for the purpose for which they were provided. Ineke Feitz Stichting may without prior consultation, subject to confidentiality, request advice from a third party regarding all project details provided.